

CROSS STREET GALLERY PROPOSAL FORM

NAME: _____

ADDRESS: _____

PHONE: (w) _____ (h) _____ (cell) _____

E-MAIL: _____

MEDIUM: _____

PREFERRED DATES (including set up and set down):

AVOID DATES: _____

OPENING DATE AND TIME: _____

ARTISTS INVOLVED (please provide info/bio on those artists):

Have you ever exhibited at Cross Street Studios before? _____

If so, when? _____

FEES:

Cross Street is an independent artist run organization. To help meet overhead expenses, it must charge a fee for each show. The fee is proportionate to the duration and nature of the show.

The fees are minimum: \$200 for one week or \$50 per night. Performances/Live Events may differ depending on usage and requirements. One-night performances have the option of paying \$50 or 30% of the takings on the door.

A bond of \$50 is required which is re-paid at the end of the de-installation/end of show and gallery restoration, providing the gallery has not been damaged and keys have been returned.

PROPOSAL CHECKLIST (All must be enclosed.)

- Artist's statement on the nature/intent of works/exhibit
- 5 - 10 slides or comparable images (labelled with name, title, medium, size and location of top, if slides)
- Resume
- Physical description of proposed exhibit
- OTHER ENCLOSURES (optional; please describe):

SUCCESSFUL PROPOSERS WILL BE RESPONSIBLE FOR THE FOLLOWING:

- Installing and de-installing their show, including clean up after show has finished.
- An exhibition fee, depending on the show duration. See above fee list.
- Providing, in a timely fashion, publicity information and images for use in web publicity, show signage/flyer design and 100 copies of works list (with prices where appropriate) for the opening.
- Providing food and beverages and serving supplies for the opening reception. Cleaning up at the end of the opening, including removing and/or washing bottles and drinking vessels.
- Sitting the gallery.